



Bloomfield Square/Davis County Courtyard
Vendor Application Form – Bloomfield Farmers' Market

Name: _____

Business Name (if applicable): _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____

Email: _____

Please list proposed menu items and goods you intend to sell: _____

- Market is scheduled to operate: May 27th to October 7th, 2023. On Saturdays 9 a.m. to 12 p.m.
- Tuesdays on: June 13th, July 11, August 8, and September 12 from 5 p.m to 7 p.m.
- Market will be held rain or shine.
- Vendors are expected to be ready at opening time and remain until the Market closes, unless you have sold out of items.

Non-Refundable Vendor Fee:

Full Season Pass \$75 _____

Season pass= \$3.12 per market

Daily Fee \$5 _____

Charged each day throughout season.

Food Trucks- 2 Spots available each market \$25 _____



Pay electronically by scanning the QR code or

Make checks payable to: Bloomfield Main Street

Mail to or drop off at: 101 E Franklin Street Bloomfield, IA 52537

*** We will only be able to take 2 food trucks per market, we would like to offer a variety so please register early and help us create a schedule!

To get full season price you must pay for the season before May 27th, 2023

Exhibitor's Signature: _____ Date: _____

Print Full Name: _____

RELEASE AND WAIVER INDEMNITY AGREEMENT
BLOOMFIELD MAIN STREET AND BLOOMFIELD FARMERS' MARKET

I, _____, agree to release and forever discharge and hold harmless Bloomfield Farmers' Market/Bloomfield Main Street and its successors and assigns from any and all liability, claims, demands, and causes of action, of whatever kind of nature, either in law or equity, which may hereafter arise from my participation with Bloomfield Farmers' Market/Bloomfield Main Street and/or any project, activity, or event sponsored, managed, arranged, or promoted by, or otherwise affiliated or associated with Bloomfield Farmers' Market/Bloomfield Main Street.

To sell our products only on the designated days, during the hours set, and within the area allotted. This agreement will warrant that our products are safe, merchantable, and fit for human consumption.

I further agree to assume all liability for any personal injury or loss of life to any member of the public or anyone accompanying the undersigned or their agents resulting from contact with the undersigned's display, equipment, or product.

I agree to stay within the vendor space rented and will only sell products listed in the rules and regulations. If I don't abide by the guidelines, I understand I will be asked to leave and will do so upon request of the staff or board members of Bloomfield Main Street/ Bloomfield Farmers' Market. I completely understand my vendor fee is non-refundable.

I have read, completely understand, and agree to the above agreement and the guidelines.

Signature of vendor

Date

Rules, Regulations, and Responsibilities of Vendors

1. Vendors will be ready to sell at opening time:
 - a. Saturdays May 27th to October 7th, 2023
 - b. Market Hours 9.m. to 12 p.m. vendors will remain open until the market closes.
2. Vendors will not occupy or set up their stall earlier than **8:00 am** on Saturday and 4:00 on Tuesdays. **NO SALES WILL BE ALLOWED TO BE MADE BEFORE MARKET STARTS OR ITEM SETBACKS.**
3. Vendors will supply their own tables, you may bring your own tents but they may not exceed a width of 12 feet. Seasonal pass vendors are allowed to rent a tent from Main Street for \$20 for the season. Tent rental is first come first serve. All tents or umbrellas MUST be staked down. Vendor space including the surrounding area should be kept clean and free of debris. **VENDORS ARE RESPONSIBLE FOR CLEAN UP OF THEIR AREA BEFORE LEAVING.** ** Food Trucks are responsible for returning cones to the Main Street office by the front door.
4. No parking on the Courthouse lawn or drive. Once unloaded, move vehicles from front parking to allow customers to park in those spaces.
5. All Vendors will act in a professional manner. They shall not shout, use profanity, or play loud music. The use of banners, flags, and signs is encouraged.
6. All items must be locally grown and/or produced. Locally means Davis County and the surrounding counties including the bordering Missouri counties. Must be within a 100-mile radius. Produce sellers must grow a minimum of 51% of their produce themselves and have signed a statement from the producer from which the other was obtained. This statement must contain the name, address, and phone number of the producer along with the address of where produce was grown. (if different from the producer's address) Buying produce and reselling at our market is not allowed.
7. For products requiring allergen information it needs to be declared on the label or by the use of a placard. The following food products are considered major allergens: Peanuts, Soybeans (not refined soybean oil), Milk, Eggs, Fish, Crustacean (crab, lobster or shrimp), Tree Nuts (almonds, pecans or walnuts) Sesame seed or oil, & Wheat.

8. Vendor Fees:

Daily	\$5.00
Season	\$75.00
Food Truck	\$25.00

Vendors may reserve space for the season by paying seasonal membership. Non-members (daily vendors) will be assigned by the Market Manager on a first come basis.

Food Trucks- Fee will be per Market. We will only have two spots available for each Market.

9. Gross market sales must be turned in to the Market Manager by October 31 as this is how the health of our Farmers' Market is measured.
10. The market will operate on a 3 strike rule. Once you have had your 3rd strike you will be asked to leave the market. Example: selling items before 9 am= 1 strike, setting up before 8:00 am= 1 strike, Not following market guidelines= 1 strike. Please just follow the rules so we can have a smooth and successful market.

APPROVED ITEMS

a. Fresh Fruits and vegetables

1. Washed and stored in clean containers.
2. Displayed in trucks, tables, or risers and protected from flies and contamination.
3. No produce or items on the ground.
4. Organic produce- proof of certification displayed.

b. Eggs

1. Must be clean.
2. Reuse of containers is encouraged- should include labels.

c. Baked Goods

1. Must be completely wrapped, covered, bagged, or boxed.
2. Must be labeled with:
 - Name of product
 - Quantity
 - Ingredients-Allergen list
 - Name and address of person who made the item.
 - Must state "This product was produced at a residential property that is exempt from state licensing and inspection"

d. Honey

1. Label Required

e. Cider

1. Labeled
2. Pasteurization label or USDA approved Warning Label

f. Flowers or started plants

g. Jams, Jellies, Noodles, Pasta, Apple butter, Dehydrated fruit, Dried Soup Mixes (items that do not require refrigeration)

1. Labeled- name of product, address of person who prepared item
2. List of ingredients (recommended not mandatory)
3. Noodles must be dried

h. Handmade Crafts

1. Vendor is responsible for filing sales tax statements where applicable- no secondhand items.
2. Vintage and antique items are okay.

i. Cottage Foods

1. "Cottage food" MAY include home-canned pickles, vegetables or fruits if ALL of the following apply:
 - The food is prepared in a private residence
 - The food does not require temperature control to ensure safety
 - The food is sold directly from the producer to the consumer
 - The food is properly labeled with date food that was processed and canned.
2. "Cottage food" MAY include home-canned pickles, vegetables or fruits if ALL of the following apply:
 - The product has a pH value of 4.60 or lower or a water activity (Aw) of .85 or lower;
 - Each batch is measured by a pH meter or (Aw) meter;
 - Each container is properly labeled, including the date the food was produced and canned; and
 - The producer provides documentation to the regulatory authority upon request, including at the point of sale.

Sales are to be made by container or per item. Sales made by weight is permissible and encouraged if scales are State of Iowa Certified or approved.

UNAPPROVED ITEMS

11. Dairy Products- Raw milk, homemade butter or ice cream
12. Meat, meat products, fish, or poultry
13. Livestock or pets
14. Soft Pies and Bakery Goods- with any filling that includes eggs as an ingredient:
Pumpkin Pies and bars are not approved.
15. Cider made from windfall or downfall apples, unpasteurized and not approved by USDA
16. No yard sale or flea market type items.
17. Items from vendors selling normally as an At Home Business (direct sales items that you sell for another company)